The following steps must be followed in order to complete your dossier so that you may be considered for participation in the 2015 Spanish Summer Language Institute:

1. **complete an admission form**;

2. **submit a waiver-of-responsibility signed by you and by a parent or legal guardian**;

The above two items must be delivered together to Professor Joe Barcroft, Summer Language Institute in Spain, Department of Romance Languages and Literatures, BOX 1077, 310 North Ridgley Hall, Washington University, One Brookings Drive, St. Louis, MO 63130-4899.

3. **submit a transcript of previous work done at Washington University or, in the case of those of you who are freshmen, your high school transcript (you can obtain an unofficial transcript from the College of Arts and Sciences, Cupples II)**;

4. **submit a letter of recommendation from a professor, dean, advisor, or counselor who can comment on: a) your intellectual capabilities, and b) your ability to live for six weeks in a close situation in a foreign country**;

The above two items must be sent by the individuals whom you contact to: Professor Joe Barcroft, Summer Language Institute in Spain, Department of Romance Languages and Literatures, BOX 1077, Washington University, One Brookings Drive, St. Louis, MO 63130-4899.

5. **ask your Spanish instructor to submit the confidential evaluation form attached**.

Professor Barcroft will contact you for an interview after he has received your completed file. Applications received by November 3, 2014 will have priority; other applications will be considered until the program is full.

The 2015 Summer Language Institute is anticipated to be $6,100. If you have any questions, do not hesitate to contact professor Barcroft (935-7951 [office] or e-mail < barcroft@wustl.edu>).