Intent to Graduate Form

This form is to be used only at the direction of the Graduate School and is not intended to replace the filing of your “Intent to Graduate” on WebSTAC before the posted deadline. Filing deadlines can be found on the Graduate School’s Calendar.

The name printed below is your full legal name as appears in WebSTAC, and indicates how it will be printed on your diploma and in the Commencement Program. Please indicate accent marks, and/or unusual upper and lower case letters.

Name: ____________________________________________________  ID: ___________________
(Please Print)

If your name has changed, please indicate new name below and attach legal documentation.

Name change if necessary: _____________________________________________________________
(Please Print)

Degree(s) expected: (Please Print)         Semester expected:

__________________________________________  ______________________________
__________________________________________  ______________________________
__________________________________________  ______________________________
__________________________________________  ______________________________

Signature _________________________________________________           Date ______________________________

Once you receive email confirmation stating that the Office of Student Records has received your Intent you must log into WebStac to update your address and reference information.

Please refer to the Office of Student Records website at studentrecords.wustl.edu for information on obtaining your diploma.

Return this form to: The Assistant Registrar’s Office, The Graduate School, Cupples II, Room 212
or Mail To: Washington University in St. Louis, Campus Box 1187, St. Louis, MO 63130
Phone: 314-935-6876    Fax: 314-935-4887

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