

RLL Graduate Student Travel Funding Request Form

Name: _____

Title of Event: _____

Location of Event: _____

Dates of Event: _____

Reason for attending event (e.g., presenting a paper): _____

For Conferences: 1) Apply after your paper has been accepted. 2) Attach letter/email confirming that you will be on the program.

Title and brief description of paper: _____

Budget

Estimated airfare: _____

**Please attached sample itinerary from airfare search engine with price indicated.

Estimated hotel: _____

Estimated meals: _____

Registration fee: _____

Total budget request: _____

Other than RLL and the Graduate School, are you applying to any other WU Dept. for funding for this conference and related expenses? If so, please specify.

Date submitted: _____

Approved/Disapproved: _____

Signature of Chair of RLL: _____

Students who are applying for Graduate School Funding should complete the separate Graduate School form and submit it along with this RLL Travel Request Form to the RLL Chair for approval and signature.